

Fishing for Life

Application for Funding

2008

Fishing for Life
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Greetings in the name of our Lord Jesus Christ!!!!

We are excited about the grant application process through Fishing for Life, an organization dedicated to helping the needs of churches and ministries within the Minneapolis/St. Paul area. Kids and families from all across the state of Minnesota have participated in the Fish A Thon, our primary mechanism for raising funds. We are grateful to our participants and volunteers who helped make this year's grant process a reality.

We look forward to processing your application to see if we can help you financially. We also look forward to praying for your ministry. According to by-laws, our grant process seeks to have about 50% of funding go for general ministry needs and about 50% go for youth purposes. In addition, grant awards this year will be limited to \$1,000.

Moreover, Fishing for Life only funds requests that have a direct impact in the Minneapolis/St. Paul area. If your ministry address is outside the Minneapolis/St. Paul area, you must show how you will use the grant money to directly impact the Twin Cities area.

All of the board members would like to say thank you for participating in this process. We're excited to be invited to help you fulfill your vision.

If you have questions, please call Doug Sikkink at dwsikkink@usfamily.net or 763-438-7299.

In Christ,

Tom Goodrich - Executive Director

Dan Pilla - Chairmen

Doug Sikkink - Board Member; Beneficence Committee Chair

Loyace Freeman - Board Member

Doris Nelson - Board Member

Ronnie Othendahl - Board Member

Richard Johnson - Board Member

What's in this Booklet?

This booklet is designed to provide you with all the materials and forms necessary to complete your funding request. Please take time before you start to make sure that all the listed materials are included.

Enclosures

- General Information
- About your Ministry
- About your Request
- Meeting Community Priorities
- About your Organization/Leadership
- About your Financial Information
- Collaboration/Fish A Thon Participation/Past Performance
- Glossary Of Terms*
- Final Checklist/Certification

* Terms marked with a # sign are those that have a definition in the glossary. When you see this sign, please see the definition to ensure that you are answering the question properly.

General Directions

- For fullest consideration, please answer all questions completely, provide all necessary documents, and fill out the application neatly. PLEASE DO NOT STAPLE ANY DOCUMENTS. ALSO, PLEASE SEND YOUR DOCUMENTS IN 8 ½ BY 11 OR LARGER ENVELOPE. Failure to follow these directions will result in your application to be scored lower.
- Please do one of the following:
 - Neatly handwrite in blue/black ink or type. In places where there is blank provided, please write in the space provided. In places where there is no space provided, please add an additional page. Write “see attached” next to the question and place the additional page at the end of the application. Please be sure place your attachments in sequential order and label each answer with the number provided with the question.
 - Download an application at our website www.fishingforlife.org. If using the electronic application, type or paste all answers except your signature. When finished, print out the application, sign it, and mail to the address below. Please be sure to maintain the application in the proper sequential order.
- All applications will need to be sent to:

*Doug Sikkink
Beneficence Committee Chair
2056 Willow Circle
Centerville, MN 55038*

- Please have any attachments follow the sequence of information as presented in the booklet.
- Applications are due on *May 1st, 2008*. Organizations will be notified if they have received a grant on *July 1st, 2008*

General Information

Name of Requesting Organization _____

Is the organization making the request the same organization that will use the funds? Yes No
If no, please explain why in an attached piece of paper.

Legal Name of Requesting Organization (if different) _____

Mailing Address _____

Physical Address (if different) _____

****If your address is not in the Minneapolis/St. Paul area, you will need to show how your request directly impacts residents in this area in the request section for your application to be considered.****

Ministry Phone No. (_____) _____ - _____ Fax No. (_____) _____ - _____

Ministry Website address _____

Name of Contact person for this request _____ Title _____

Contact Person Phone # (_____) _____ - _____ Email _____

Name of person preparing this application (if different) _____

E.I.N. _____

Yes No Is your ministry organized as a church under section 170(b)(A) (1) and classified under Section 509(a)(1)

Yes No Is your ministry organized as a *Not-forProfit* under Sec 501c3 of the IRS Code?

Yes No Is your ministry operating under a separate # Fiscal Agent. If yes, complete the following:

Their # E.I.N _____

Address _____

Contact Person _____ Phone # (_____) _____ - _____

Amount of Funds Requested: \$1000 (this is the maximum amount award for this year)

Date of Funding Request ____/____/____

About Your Ministry

Please include any existing ministry publications or existing statements that answer any of these questions.

1A. Please describe your ministry's #mission / vision / goals.

2A. Please attach your ministry's statement of faith on the following issues:

- 1.) Salvation
- 2.) Authority and inspiration of the Bible
- 3.) Trinity
- 4.) The death, burial, resurrection, and divinity of Jesus

3A. Please describe the # target audience of your ministry.

4A. Please describe your ministry's #regular activities.

5A. Please describe your ministry's #new activities in 2007 or 2008.

6A. Is ministry an active #member of a denomination? Yes No

If so, what denomination? _____

Please include the best place to get more information about your denomination (i.e. website, phone number, brochure (please include) or email address).

Below is the Fishing for Life's statement of faith. Please read and sign below to indicate that in you are in complete agreement with our statement of faith.

STATEMENT OF FAITH
Renewing Hope Resources

We believe the Bible, both Old and New Testament, to be the inspired, infallible Word of God, without error in the original writings (manuscripts), written under the inspiration of the Holy Spirit, and the final authority for Christian faith and conduct.

We believe there is only one true and living God, eternally existing in three persons: Father, Son, and Holy Spirit, who are equal in attributes, power, and glory.

We believe in God, the Father, an infinite, personal spirit, perfect in holiness, wisdom, power, and love. We believe that He concerns Himself in the affairs of each person, hears and answers prayer, and saves from sin and death all who come to Him through Jesus Christ.

We believe in Jesus Christ, who came to earth as the incarnate Son of God, was conceived by the Holy Spirit, born of a virgin, fully God and fully man. We believe Jesus lived a sinless life while on this earth, performed miracles and taught those things given to Him by the Father, and paid the penalty for the sins of all people with His own blood, which was shed on the cross. We believe He rose from the dead and ascended to His place of glory in heaven from where He intercedes for His own and rules as Lord.

We believe in the Holy Spirit, who convicts the world of sin, lives in all people who have surrendered their life to God through faith in Jesus Christ, draws true believers closer to God and transforms their lives, gives spiritual gifts and empowerment for service and ministry, and guides and teaches God's people.

We believe all people are sinners by nature and by choice and are therefore separated from God and condemned to eternal death. We believe that those who repent of their sins, trust in Jesus Christ as Savior and commit their life to Him will have their sins forgiven and will be regenerated (reborn) by the Holy Spirit and will become children of God. We believe salvation is only available through Jesus Christ. We believe God desires all believers to demonstrate God's love and share their faith in Jesus Christ with others.

We believe the Church is the living Body of Christ, consisting of all those who have entered into a personal relationship with Jesus Christ as Savior and Lord. The Church exists to bring glory to Jesus Christ, to be a united family of faith and love, and to make Christ known to all people in the world.

We believe Jesus Christ shall return to earth someday in power and glory to establish His eternal kingdom and that at His return all people shall be judged. Those who have been reborn in Christ shall live and reign with Him forever and those who rejected Him shall suffer eternal destruction.

Signature _____ Date _____

About Your Request

This request is for: (please check only one) (Note: if you wish apply for both purposes, you must fill out two separate applications)

General Ministry Purposes

Youth Ministry Purposes

What are you planning on using this request for? (please limit to 25 words or less)

Amount of Funds Requested \$ _____

Is your request a # program or a # project? _____

How many people are currently being served by your ministry (do not count staff)? _____

Estimate how many additional people you might serve if you receive funds from FFL. _____

Will this program be year round? If not, when will it operate? Yes No From _____ to _____

1B. Will this request serve people in your existing # target audience and/or a new target audience? _____ If new, please describe intended audience in your attachment.

2B. How will this request help you in the following areas:

- 1.) Reaching the unbelievers with the gospel of Jesus Christ both in your ministry and the community?
- 2.) Ministering to believers to help them grow in Christ both in your ministry and the community?

Meeting Community Priorities

Youth Applicants

Listed below are several priorities that community leaders, when asked, felt were the top priorities in the Minneapolis/St. Paul area for youth needs. If you are filling out an application for youth, please read the community priorities for below and then answer the question.

1. Youth programs
2. #Programs or #projects that involve ministry to the entire family.
3. Education needs for members of your staff or clients.

1C. In what ways does **your request (not ministry)** match the community priorities listed above? Please answer for as many priorities that your request meets.

General Applicants

Listed below are several priorities that community leaders, when asked, felt were the top priorities in the Minneapolis/St. Paul area for general needs. If you are filling out an application for youth, please read the community priorities for below and then answer the question.

1. Youth programs
2. #Programs or #projects that involve ministry to the entire family.
3. Education needs for members of your staff or clients.

1C. In what ways does **your request (not ministry)** match the community priorities listed above? Please answer for as many priorities that your request meets

About your Organization/Leader

Organization

Year your ministry was first organized _____

Total number of governing board members _____

Number of #full-time paid staff _____

Number of part time paid staff _____

If a church, what is your average Sabbath attendance? _____

If a church, how many people are on your membership roles? _____

If a ministry other than a church, how many guests or clients do you serve in a year? _____

Number of Active & Regular Volunteers _____

Leadership

SR Pastor / CEO Name _____

Phone # (_____) _____ - _____ Email _____

Is this person Full-time *or* Part-time If part-time, average weekly hours in ministry _____

How many years has your Pastor/ CEO served in this ministry? _____

How many years has your Pastor / CEO served in similar ministry roles? _____

How many years has your Pastor / CEO served in the Minneapolis / St Paul Community? _____

About your Financial Information

Please rewrite the amount of funds requested from FFL: \$1,000

Please list the specific items and amounts for this request.

Item	Amount
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____
Total:	\$ 1,000

What are total income and expenses for your organization's previous #fiscal year?

Income \$ _____ Expenses \$ _____

What are the total income and expenses for your organization's current #fiscal year?

Income \$ _____ Expenses \$ _____

Will any of requested funds be forwarded to a national or regional denomination or professional #association? If so:

To Whom? _____

Why? _____

What Amount? \$ _____

When does your fiscal year begin/end? Date _____ to _____

Please attach a copy of the following information and place a check that you have included the following.

- A copy of an outside audit in the last 12 months (if you have one)
- A year end financial report showing all income and expenses for the previous fiscal year
- Prepared budget for the current fiscal year
- Prepared budget for this funding request

1E. If your projected expenses for this request are over \$1000, how do you plan to fund the remaining portion of the expenses?

2E. If you will use any existing # resources for this request, please describe them. If no existing resources will be used, please write none.

Collaboration

1F. Is ministry currently engaged in any active # collaboration(s) with other ministry(s)? If so:

- A. Please describe.
- B. Please attach any written documents of collaboration such as a letter of intent, plans, etc..

2F. Will this request be carried out in collaboration with other ministry(s)? If so:

- A. Please describe collaboration plans.
- B. Please attach any # *letters of intent* or other written planning documents.

3F. Describe your ministry's involvement in any local ministry networks, local governing boards, and/ or professional associations.

Fish A Thon Participation

4F. Describe your ministry involvement in helping the 2007 Fishing for Life *FISHATHON* succeed in any of the following areas: 1.) providing kids or volunteers for Fish A Thon; 2.) participating in Fish A Thon promotional events; 3.) attending Fish A Thon meetings; 4.) providing seed money in 2005 or 2006; 5.) being part of a committee; 6.) any other help given to the Fish A Thon? If so, briefly describe your involvement.

Past Performance

5F. Did you receive a grant from Fishing for Life last year? How did you use the funds from last year? What kind of impact did the funds have on your ministry?

Glossary of Terms

<u>Association</u>	A legal entity that supervises and/or serves local churches or ministries. This is usually one to which membership fees of some type are paid.
<u>Collaboration</u>	An active relationship in which two or more separate organizations joins together to accomplish a common purpose.
<u>E.I.N.</u>	Federal Employment Identification Number – Sort of a “Social Security Number” for organizations.
<u>Fiscal Agent</u>	This term applies to a temporary arrangement with an existing tax exempt-organization that allows a ministry to use its tax-exempt status until the ministry gets its own.
<u>Fiscal Year FY</u>	The legal 12-month period for which a ministry compiles its finances. May start and end in any calendar months that are 12 months apart.
<u>Full-time</u>	Any staff member who works an average of 40 hours per week and whose primary job is to work for your ministry.
<u>General Ministry Purposes</u>	Any staffing, equipment, facilities, etc. that does not serve youth (18 yrs. or younger). Youth may benefit from this request, but it can not be the primary focus.
<u>Letter of Intent</u>	A formal letter from one ministry to another agreeing to collaborate and describing the intended nature of the collaboration.
<u>Member</u>	A member pays fees (dues), receives regular benefits from the membership, and/or is listed as member in a publication.
<u>Mission / Vision / Goals</u>	Written statement(s) that explain the ministry’s purpose(s) for existing, describe its core activities, describe desired results form its efforts, and/or describe these things as anticipated in the ministry’s future.
<u>New Activities</u>	Activities that have not existed in any size, shape or form previously.
<u>Program</u>	An activity or service that is performed regularly over a defined or ongoing period of time.
<u>Project</u>	An activity or service that is performed no more than once or twice a year.
<u>Regular Activities</u>	Those projects and /or programs that the ministry currently conducts year after year.
<u>Resources</u>	Resources provide time, labor , money and materials. They could be staff, volunteers, outside contractors, saved money, buildings equipment, supplies etc.

Staff Individuals for which regular payments for services will be made and who under the supervision of someone in the ministry.

Target Audience A term that describes common characteristics of the group(s) of people the ministry serves or intends to serve.

Youth Ministry Purposes Any equipment, staffing, facilities, etc. whose primary purpose is serve youth (18 years or younger).

Final Checklist & Certification

Checklist

- All relevant questions answered?
- All necessary signatures signed?
- All necessary attachments included and in the order of sequence of this application?
- No staples have been used and document will be sent in an 8 1/2 by 11 envelope or larger?
- All answers fully legible?

We suggest you have someone not familiar with your ministry read the narrative and answer these questions.

- Does this application adequately describe your intended purpose for the funds?
- Does this application clearly answer all questions?

Certification

I/we certify:

That the information contained in and /or attached to this Funding Request is true to the best of my/our knowledge.

If granted, that we will use the funds for the requested purpose(s), and that we authorize FFL to employ reasonable measure to affirm to their satisfaction that we do.

That I/we are properly authorized to sign and submit this request.

SR Pastor / CEO Signature _____ / ____/____

Person Preparing Request Signature (If Different) _____ / ____/____

Witness _____ / ____/____

Witness's Name (please print) _____